

**Subject:** Authorisation to collect and submit 'Police Clearance Certificate' on my behalf

**Dear Sir,**

I undersigned, most respectfully state that I/We, am applying for a police clearance certificate and since I am residing in England, I am nominating the following person to collect the certificate on my behalf.

**Name:** .....  
**Passport/NID No:** .....

Following is my/our detailed information according to my passport:

**Name:** .....  
**Father's/Husband's Name:** .....  
**Permanent Address (according to the passport):**.....  
....., .....  
**Passport Number:** ..... **Issue Date:** .....  
**Expiry Date:** ..... **Place of issue:** .....

I, therefore, pray and hope that you would be kind enough to take necessary initiative to issue me a 'Police Clearance Certificate'.

**Yours sincerely,**

.....  
**Date:**  
**Present Address:**

*I certify this is a true & genuine copy of an original passport photo-page, I having sighted the original passport. I certify that the photograph shown bears a true & accurate likeness to the passport holder, whom I have met in person.*  
Charles D. Guthrie, LLB, TEP  
**NOTARY PUBLIC**

DATED

29 OCT 2025



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